



**PANAMA MARITIME AUTHORITY  
(AUTORIDAD MARÍTIMA DE PANAMÁ)  
GENERAL DIRECTORATE OF MERCHANT MARINE  
(DIRECCIÓN GENERAL DE MARINA MERCANTE)  
DEPARTMENT OF CONTROL AND COMPLIANCE  
(DEPARTAMENTO DE CONTROL Y CUMPLIMIENTO)**

F-265  
(DCCM)  
V.00



**MERCHANT MARINE CIRCULAR MMC-206**

**To:** Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (ROs).

**Subject:** Recognition of Company Security Officers (CSO)

**Reference:** SOLAS 74/78 Chapter XI-2 Reg. 4  
ISPS Code, Part A, Sections 9.4.14, 11, 12.2.5, 13.1, 13.5  
ISPS Code, Part B, Sections 8, 9, 13.1, 13.7  
Merchant Marine Circular N° 124, 125  
Merchant Marine Circular N° 228

1. The purpose of this Circular is to update the responsibilities of the Company Security Officer (CSO) like a person designated by the Company to ensure that a Ships Security Assessment (SSA) is carried out; that a Ship Security Plan (SSP) is developed and submitted for approval, thereafter implemented and maintained, and liaison with Port Facility Security Officer (PFSO) and the Ship Security Officer (SSO).

2. This Administration urges the Company Security Officers (CSO's) of the Panamanian vessels transiting high-risk areas developing procedures to prepare crews for the contingency of their vessels being hijacked when transiting in high risk areas (**MSC.1/Circ.1390**) (*visit Maritime Security link, IMO Documents*).

3. All the Company Security Officers (CSO) recognized by this Administration has to perform the duties and responsibilities as detailed in Part A, Section 11 and the relevant provisions of Part B, Sections 8, 9 and 13 of the ISPS Code.

4. The CSO shall ensure that each vessel he or she is responsible for has appointed a trained and qualified SSO.

5. All the Company Security Officers (CSO's) of the Panamanian vessels transiting high-risk areas are hereby requested to maintain a wide communication with the Panama Maritime Authority and to liase with the International Contact Centers according to the current and most updated BMP version (**MMC 208**), and raise their Security Level according to the Ship Security Plan.

6. **Starting from the September 1st, 2017 the CSO Endorsement online application will be available on the Following website link:** <http://certificates.amp.gob.pa/certificates>. After that date, the CSO Application will not be longer received by e-mail and only will be received through the aforementioned Website. We recommend using Google Chrome, Mozilla Firefox, Opera and Safari to get access in the online platform.

The information submitted by the online application through the above mentioned website link, should be completely accurate in order to avoid mistake(s) of the information transferred to the CSO. Also have to attach the following documents:

- [Model of Nomination Letter](#). (Annex document)
- DOC (Document of Compliance), with copy of annual endorsement if it has taken place.

For further details about the use of the online application, a user manual can be found at the website link <http://certificates.amp.gob.pa/certificates> by click on the button marked as “User Manual”. In case of any technical issue when using the online application, feel free to contact us to the e-mail address: [isps@amp.gob.pa](mailto:isps@amp.gob.pa) or to any of the Segumar offices worldwide; the contact details of Segumar offices can be found at the MMC-242.

This Administration kindly informs that according to **MMC 368 from August 1st, 2018**, the Company Security Officer (CSO) Declaration will be E-Certificates with QR Code that must be printed on board with the specification described in the MMC 368.

**7. Starting from September 1st, 2017 all Recognized Security Organizations (RSO) should verify during any ISPS Verifications, that the Company Security Officer designed by the Company Operator, already has the Declaration of Company Security Officer duly endorsement by Panama Maritime Authority and indicate the name of the CSO in the Audit Report in accordance with chapter XI-2 of SOLAS and part A.6 Obligations of the Company of the ISPS code.**

**The Panama Maritime Authority will issue an International Ship Security Certificate (ISSC Full Term) when the RSO carried out the verification, complies with the requirements established by this MMC-205 and when the company has obtained the CSO endorsement previously with PMA.**

**8. If the information reflected in the ISSC and CSR Certificates does not match with the DOC presented to the Recognition of the CSO the Shipowners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, need to amend those Certificates as soon as possible to avoid any PSC detention.**

**June 2019** - Refers in paragraph 2 to Maritime Security link, IMO Documents, and Annex Model of Nomination Letter.

**July 2018** – Inclusion of new paragraph in point 6.

**September -2017-** Modification of point 6

**July, 2017** – Inclusion of bullets in paragraph 6.

**March - 2017-** inclusion new paragraph in point 7 and Modification in bullets of point 8, 9.

**March - 2017** – Modification of point 6

**August - 2016** - Modification in bullets of point 6 and modification of point 8.

**September - 2014** – Modification of points 6 and 8 and replacement of hyperlink on point 6.

**May, 2013** – New points 3 and 4

**March - 2012** – Changes in bullets of point 4

**September - 2011** – Complete revision of content and Form

**May, 2011** - Change in Phone Number

**March – 2010**

**Inquiries concerning the subject of this Circular or any request should be directed to:**

**Maritime Ships Security Department  
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Panama Maritime Authority**

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**LETTERHEAD**

Date: \_\_\_\_\_

**TO PANAMA MARITIME AUTHORITY**

**This is to certify that the undersigned** NAME OF CSO **has been designated as Company Security Officer (CSO) and** NAME OF ALTERNATIVE CSO **has been designated as Alternative Company Security Officer (ACSO) by** COMPANY NAME (SAME AS DOC).

**We** COMPANY NAME (SAME AS DOC) **certify that above person(s) has taken the IMO training course 3.20 and has the competences to carry out tasks, duties and responsibilities according to the ISPS Code – Part A/ Section 11.2 and Part B / Section 13.1**

**Signature & Company Stamp**

**Company Security Officer  
(Name / Signature)**

**Alternative Company Security Officer  
(Name / Signature)**